



Wide Bay Regional Swimming Association

Booking/Hire Agreement Form

CLUB/SCHOOL/ORGANISATION CONTACT DETAILS

Meet Name: \_\_\_\_\_

Meet Venue: \_\_\_\_\_

Meet Date/s: \_\_\_\_\_

Host Club/School/Organisation: \_\_\_\_\_

Club/School/Organisation Representative:

Name: \_\_\_\_\_ (Print) \_\_\_\_\_ (Signature)

Position within Club/School/Organisation: \_\_\_\_\_

Contact Phone No: \_\_\_\_\_

HIRE COSTS

Table with 2 columns: Wide Bay Region Affiliated Club, School/Organisation. Rows include Deposit, Timing Equipment, 'A' Grade Meet, 'B' Grade Meet, Operator Fee, Transport Fee, and Accommodation for Operator.

Bank Account Details:

BSB #: 633000
Account #: 153171004
Account Name: Wide Bay Regional Swimming Association Inc

## **TERMS & CONDITIONS**

1. Application for hire of the electronic timing equipment must be in writing.
  - a. If a regional affiliated swimming club, this application must accompany the [Request for Approval of Swim Meet Form](#) and be received by 31<sup>st</sup> December.
  - b. If the application is made by a school or organisation, this application must be received at least two months prior to the planned event (emailed to [managementcommittee@widebayswimming.org.au](mailto:managementcommittee@widebayswimming.org.au))
2. Deposit fee of \$100.00 must be lodged with the application (deposited into the Wide Bay bank account – details on previous page).
  - a. This fee will be credited against the hiring costs if the booking is accepted.
  - b. If the booking is not accepted, booking fee will be returned in full.
  - c. Booking fee will be forfeited in the event of cancellation by the host club/school/organisation.
3. Submission of a fully completed application does not confirm acceptance of the booking.
4. Equipment hire charge will be invoiced in full, on completion and acceptance of the booking. This invoice is payable in full, no later than seven days prior to the planned event.
5. Repair costs for breakage/damage to the Ares timing equipment during the term of a hire agreement are the responsibility of the host club/school/organisation. Repairs will be invoiced at cost.
6. Host club/school/organisation must provide assistance for one hour prior to and one hour after meet to assist in unpacking and repacking the timing equipment.
  - a. **N.B.** The use of electronic timing equipment does not negate the need for an operator for the Meet Manager/Team Manager program. This remains the responsibility of the host club/school/organisation.
7. The following indemnity must be signed by an authorised club/school/organisation member.

## **INDEMNITY**

The above equipment costs and terms and conditions form part of this agreement.

We agree to be liable for and to indemnify Wide Bay Regional Swimming Association Inc with regard to any liability occasioned by or through the use of the Company's equipment during the period of hire.

In particular, we agree to be liable for and indemnify Wide Bay Regional Swimming Association Inc with regard to:

- Breakage or damage to the hire equipment
- Loss of the hired equipment through theft or otherwise
- Damage to property or person occasioned through the use of the hire equipment at the facility.

## **AUTHORISED CLUB/SCHOOL/ORGANISATION REPRESENTATIVE**

Name:

\_\_\_\_\_

(Print)

\_\_\_\_\_

(Signature)

Position within Club:

\_\_\_\_\_

Date:

\_\_\_\_\_